

Organization Name: _____
EIN: _____
Address: _____
City, State, & Zip Code: _____

(Please provide any corrections needed to the above information)

Your name: _____

Title or relationship to the group: _____

Address: _____

Telephone: _____

Please check any boxes that apply and provide additional comments that would be helpful.

1. The board has met and is or has submitted to the IRS materials for reinstatement of the group's tax exempt status.

Please provide date of submission to the IRS or estimate of when submission will be made and any additional information we should include in our files. Date: _____

Your organization may also be required to register and file annual reports with the Ohio Attorney General's office (this is separate registration process from the Secretary of State and Internal Revenue Service). Please use the online charitable registration system to file the required documents at <http://www.ohioattorneygeneral.gov/charitableregistration>. We will also want a copy of the IRS determination letter once a decision is made on your reinstatement request.

2. The board has decided not to seek a reinstatement of tax exempt status and will go forward as a for-profit entity with the various tax implications involved.

You will need to contact the Attorney General's Charitable Law Section to discuss provisions for handling charitable assets. Please contact Daniel Crawford at 1-800-282-0515 ext 47135 and he will arrange for one of our attorneys to speak with you.

3. The group is defunct and not operational.

You will need to contact the Attorney General's office to file a final report for the organization indicating the group is no longer in operation along with a letter for our files indicating that the group is no longer operational and the date of dissolution. This letter should also indicate what happened to the organizations final assets and verify that all charitable assets were spent or disbursed consistent with the charitable purpose. Ideally, a final or closing report should also be sent to the IRS and our office should be copied when that report is submitted. We will also need a copy of the dissolution documents filed with the Secretary of State.

Please feel free to contact Daniel Crawford at 1-800-282-0515 ext 47135 should you have any questions. Again, our chief concern is to ascertain how charitable assets are being protected and your cooperation is appreciated.