

INSERT PTA LOGO

INSERT COUNCIL OR UNIT NAME ETHICS/CODE OF CONDUCT POLICY

The personal conduct of the members of the INSERT COUNCIL OR UNIT NAME governance structure directly affects the image of INSERT COUNCIL OR UNIT NAME. Therefore, each member shall

- **Recognize that the chief function of INSERT COUNCIL OR UNIT NAME is to serve the best interests of children and youth.**
- Be knowledgeable about INSERT COUNCIL OR UNIT NAME bylaws, policies, procedures, programs, finances, and management.
- Comply with INSERT COUNCIL OR UNIT NAME bylaws, policies, and procedures.
- Abide by and support publicly all positions and decisions of INSERT COUNCIL OR UNIT NAME member.
- Prioritize organizational goals over personal goals at all times.
- Conduct all organizational and operational duties with professional competence, fairness, impartiality, honesty, efficiency, and effectiveness while demonstrating the highest standards of personal integrity.
- Exercise discretion, sensitivity, and sound judgment in discussing INSERT COUNCIL OR UNIT NAME matters, protecting all privileged or confidential information.
- Exemplify responsiveness and open communication in fulfilling the duties and responsibilities as assigned.
- Avoid promotion of or profit from any activity in conflict with the mission and policies of INSERT COUNCIL OR UNIT NAME.
- Exhibit nonpartisan conduct while serving within the INSERT COUNCIL OR UNIT NAME governance structure.

Date

President's Signature